

CHILDREN OF YOUTH IN ALTERNATIVE CARE (CYAC) PROGRAM

The Children of Youth in Alternative Care (CYAC) Program allows for the provision of maintenance, special expenses, and Medicaid for a child who is in the physical and legal custody of his/her CYAC parent, who is in the Division's custody. The parent and child must be in the same eligible placement.

CYAC PROCEDURES

1. CYAC parent gives birth while in Alternative Care or enters Children's Division (CD) custody with a child.

When a CYAC parent gives birth while in Alternative Care or enters Alternative Care with a child, the Children's Service Worker shall immediately:

- A. Forward two CS-IV-E/FFP-1s, one for a parent and one for a child entering care, or two CS-IV-E/FFP-2s one for a parent and one for a child who have been in care and had previously been referred, via the CS-IV-E/FFP-1, to the ES. Attach the forms and an IOC explaining that these are CYAC parent and child.

NOTE: The system will notify the IM Worker when a child receives AFDC.

- B. Open an SS-61 for the CYAC child. The system will automatically enter fund code 12 or 01 (if child's placement type is ILA) on the SS-61. Enter the effective Medicaid begin date which, will be the child's birthdate for the child born in care, or the date of the CYAC parent's placement, for the child who enters care with a CYAC parent. Only maintenance code 3 (no maintenance payment) is allowed on the CYAC child's SS-61. The child's eligibility and reimbursability for Title IV-E is based on the CYAC parent's eligibility. The ES shall update the fund code to Alternative Care IV-E (02). If the CYAC parent is not eligible for Title IV-E, the ES will explore Title XIX (FFP) (12) eligibility and if needed, HDN (01) for the child.
- C. Update the SS-61 of the CYAC parent. The maintenance code 4 (above standard rate) and amount will be entered (the amount will be the rate for the parent plus the standard rate for the child). The maintenance amount reported on the SS-61 of the CYAC parent must take the CYAC child's income into consideration. Therefore, any income received for the CYAC child must be deducted from the maintenance amount to be paid from the SS-61. One check will be generated to the alternative care provider or to the CYAC parent when the placement type is ILA.

2. Outside Income for the CYAC child

Any outside income received by the CYAC child shall not become part of the Children's Income Disbursement System (KIDS) account. The Division Director shall not become payee for this income. Rather, the Children's Service Worker should assist the CYAC parent in becoming payee for same. The CYAC parent is expected to use the CYAC child's income toward the CYAC child's cost of care. Therefore, the maintenance amount for the CYAC child will need to be adjusted accordingly on the CYAC parent's SS-61 based on the amount of outside income the CYAC child receives.

3. Special expenses

Special Expenses for the CYAC child must be invoiced under the CYAC parent's name and DCN using current procedures, with the exception of day care, which should be authorized using the CYAC child's DCN.

4. Eligible placements

The SS-61 instructions identify eligible placement types that can be used for the CYAC child as well as other codes which must be used on the SS-61 for the CYAC child.

5. Division custody of CYAC child

If a CYAC child is placed in the Division's custody, the system automatically considers the child Title XIX-FFP (12) eligible in the child's own right. At the time the Division is given custody, maintenance and special expenses would be paid, using the child's DCN. A CS-IV-E/FFP-1 would need to be completed for the child and sent to the ES for a IV-E/FFP eligibility determination. Update the maintenance code on the CYAC parent's SS-61 to reflect the appropriate rate.

MEMORANDA HISTORY: